

Club Creation 101: How to Start A Club

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Introduction

Starting a club on campus can be a great way to get involved and make new connections. Not only does it allow you to pursue your interests and hobbies, but it also provides opportunities for leadership and personal growth.

Joining a club can also have numerous benefits. It allows you to meet like-minded individuals who share your passions and interests, and it can help you develop valuable skills such as teamwork, communication, and organization. Additionally, being part of a club can provide opportunities for networking and career development.



Contacting SGA

When starting a new club on campus, it is important to reach out to the Student Government Association (SGA) for assistance. Specifically, contacting the Vice-President of Organizational Affairs (VPOA) can greatly benefit your club's success. This individual is responsible for overseeing all student organizations and can provide guidance on the process of starting a club.

In addition, the Vice-President of Organizational Affairs can help connect you with other resources on campus that may be useful for your club. For example, they can provide information on available funding, event planning resources, and marketing support. By reaching out to the SGA, you are taking advantage of valuable resources that can help your club thrive.

If you need to get in touch with SGA, just shoot them an email at bcstudentgovernment@bloomfield.edu.



Creating a Constitution

Creating a constitution is an essential step in starting a club on campus. The constitution serves as the guiding document that outlines the purpose, structure, and rules of the club. It is important to ensure that the constitution is well-written and comprehensive, so that all members understand their roles and responsibilities within the club.

The process of creating a constitution begins with researching other club constitutions and identifying what works and what doesn't. After this, the club should hold a meeting to discuss and draft the constitution. The constitution should include the name of the club, its purpose, membership requirements, officer positions and duties, meeting procedures, and any other relevant information. Once the constitution is drafted, it should be reviewed by a faculty advisor or the Vice-President of Organizational Affairs before it can be presented at the Student Government Meeting.



E-board and Members

To start a club on campus, there are certain requirements that must be met. These include having at least five general members and a designated executive board (e-board) consisting of a president, vice president, treasurer, and secretary. The e-board is responsible for overseeing the club's activities and ensuring that it stays true to its mission and purpose. You must have at least a president and treasurer to start.

In addition to the e-board, there must also be a faculty advisor who will provide guidance and support to the club. This person should have experience in the field or topic related to the club and be willing to commit time and effort to help the club succeed. It's important to choose an advisor who is passionate about the club's mission and can offer valuable insights and connections.



Presenting at SGA Meeting

Presenting at the SGA meeting is a crucial step in starting your club. You will have at least 10 minutes to present your proposal, so it's important to be concise and clear about your goals and objectives.

The following must be included:

- An idea or mock-up of your logo
- Primary colors of your club
- Mission Statement of your club
- Purpose of the club
- How you plan on recruiting members
- Potential idea of programs

Make sure to rehearse your presentation beforehand and bring any necessary materials or visuals to support your proposal. The student body will ask questions after your presentation, so be prepared to answer them confidently and accurately.



Accreditation System

The accreditation process is an important step in ensuring that our club meets the high standards set by the school. It involves completing a series of programs and activities designed to help us develop our leadership skills, build strong relationships with other clubs and organizations, and contribute positively to the campus community.

Your club must be a three star in order to officially be recognize on campus. If you do not reach a three star at the end of the semester it is an automatic vote of a no.

By completing these accreditations ensures that the club is completing their requirements showing commitment to excellence and show that we are serious about making a positive impact on campus.



Final Presentation and Vote

As the semester draws to a close, it's time for your club to showcase all of the hard work and dedication put into making it a success. At the final presentation, you'll have the opportunity to highlight all of the events, activities, and accomplishments achieved throughout the semester.

This is also your chance to demonstrate how your club aligns with the values and mission of the school. By showcasing the positive impact your club has had on the school community, you can persuade the student body to vote in favor of having the club officially recognized on campus. So make sure to prepare a compelling and engaging presentation that showcases all of the great things your club has done!

