



BLOOMFIELD COLLEGE

FINANCIAL AND GENERAL INFORMATION SPRING & ACCELERATED 2018

STUDENTS MUST RECEIVE BILL SETTLEMENT FROM THE OFFICE OF STUDENT FINANCIAL SERVICES BY THE JANUARY 8TH DEADLINE TO AVOID THE \$100 LATE FEE

Tuition (1 course unit = 4 credits)

Traditional Undergraduate

Full-time (3 to 5 course units) \$14,650 per semester
Part-time (less than 3 course units) \$ 3,670 per course unit

Audit

Full or Part-time \$1,735 per course unit

Non-Traditional Accelerated and Graduate Program

Part-time \$ 1,910 per course unit

General Fees**

Traditional Undergraduate

Full-time
Insurance*** \$575.50 per semester
International Ins \$1,096.55 spring semester

Room

Franklin Street \$ 4,940 per semester
225 Liberty \$ 4,715 per semester
23 Park Place \$ 4,290 per semester
Other Residence Halls \$ 4,190 per semester

Board

All Resident Plans \$ 1,660 per semester

Students with more than 5 course units are charged an additional tuition fee.

**Course and Special Fees are required for certain courses and are not part of general fees.

A complete listing of Course and Special Fees may be found in the College Catalog and course schedule. All fees are effective September 2017.

***All full-time students are charged a Medical Insurance Fee. Students who have their own insurance may choose to waive this fee. If you have waived the coverage in the fall you **DO NOT** need to submit a waiver for the spring. **Request for waivers must be received in the Office of Student Financial Services by Friday, January 26, 2018.** The waiver form is available online - MyBloomfield Portal – Communications – Health Insurance waiver

+International students who are studying under a F1 or J1 visa are required to carry International Student Medical Insurance at a cost of \$1,096.55 for the Spring 2018 semester (7 months of coverage). This coverage can be waived by providing a copy of your valid medical card and completed waiver form in the office.

Bloomfield reserves the right to change its regulations, schedule of classes, procedures, courses of study and schedule of fees without previous notice.

Tuition Refund

If a student files a written notice of withdrawal with the Registrar's Office according to the schedule below, **tuition only** will be refunded as follows:

1st week (1/11/18 - 1/17/18) 100% of tuition
2nd week (1/18/18 - 1/24/18) 100% of tuition
3rd week (1/25/18 - 1/31/18) 50% of tuition
4th week+ (2/01/18 - 0% of tuition

In the event of withdrawal, all fees, bookstore charges and room fees will be billed at 100%. The board fee is prorated. See the College Catalog for the Financial Aid refund policy.

After the third week of the semester, no refund of tuition will be made if the student withdraws.

Bill Settlement and Payments

The following credit cards are accepted as payment – VISA, MasterCard, AMEX and Discover. Credit card payments can be accepted at the Office of Student Financial Services by telephone or by following the link on Web Advisor for TouchNet if paying the balance due in full. _

Students should meet with an Office of Student Financial Services counselor if financial aid documents are missing or have questions pertaining to their award package.

Bill Settlement will be given to students who complete one of the following options:

- Pay their balance due in full, or
- Set up an approved payment plan using Higher One's Tuition Payment Plan, or
- Receive enough financial aid to cover their entire bill (The Office of Student Financial Services will make this determination).

As a resident student, if bill settlement has been completed you name will be included on a list forwarded to the Residential Education and Housing Office.

This bill settlement process with the Office of Student Financial Services must be obtained **by Monday, January 8, 2018** or you will be charged a **\$100 late fee**.

To secure your spring registration students must receive bill settlement from the Office of Student Financial Services by, Monday, January 8, 2018.

Company Paid Students

We have a special Deferred Payment Plan for students who are eligible for payment of tuition by their employer. A company letter signed by the employer stating eligibility must be submitted to the Office of Student Financial Services. A deferment must be signed and a \$25 fee paid in the office to complete the settlement process.

Office Hours

Office of Student Financial Services

January 2 – January 5

Tuesday – Thursday 8:30am – 6:00pm
Friday 8:30am – 4:30pm

January 8 – January 12

Monday – Thursday 8:30am – 6:00pm
Friday 8:30am – 4:30pm

Residential Education & Housing

Check In:

January 10

Wednesday 9:00am – 5:00pm

Resident Students

Students who have been assigned a room must receive semester financial approval from the Office of Student Financial Services. Once this is completed, students will obtain their room key from the Residential Education & Housing Office.

Parking

You must have a 2017/2018 parking tag on your car to park in a designated college parking lot. The current purple tag expires August 31, 2018. The cost is \$ 106.88 (\$ 100.00 for resident students). The tag application is available online through your MyBloomfield Portal. Once the application is submitted your student account will be charged the appropriate fee and the tag will be available in the Office of Student Financial Services 48 hours after submission. **No refunds** will be issued once the application is submitted and charged. **No refunds** for lost or stolen tags.

Telephone Extensions

Main Number	973-748-9000
Academic Affairs	1101
Admission	1230
Advising	1759
Athletic Dept.	1362
Bookstore	1304,1305
Career Services	1250
EOF Dept.	1348
Health Services	1360
IT/Help Desk	1224
Library	1332
Personal Counseling	1403
Registrar's Office	1221
Residential Education & Housing	1247
Security	1366
Student Affairs	1245
Student Financial Services	1212

**Bloomfield College
467 Franklin Street
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