

## **Tuition (1 course unit = 4 credits)**

### **Traditional Undergraduate**

Full-time (3 to 4 ½ course units)	\$10,600 per semester
Part-time (less than 3 course units)	\$2,230 per course unit

### **Adult/Accelerated Session**

Full or Part-time	\$2,230 per course unit
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### **Audit**

Full or Part-time	\$1,115 per course unit
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### **General Fees\*\***

#### **Traditional Undergraduate**

##### **Full-time**

Comprehensive	\$600.00 per semester
Insurance***	\$ 53.00 per semester
International Ins.+	\$528.00 per semester

##### **Part-time**

Comprehensive	\$150.00 per course
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#### **Adult/Accelerated Session**

##### **Full-time**

Comprehensive	\$150.00 per course
Insurance***	\$ 53.00 per semester
International Ins.+	\$528.00 per semester

##### **Part-time**

Comprehensive	\$150.00 per course
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### **Room**

225 Liberty	\$ 3,150 per semester
University Center	\$ 2,900 per semester
Other Residence Halls	\$ 2,650 per semester

### **Board**

All Resident Plans	\$ 2,650 per semester
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Students with more than 4 ½ course units are charged an additional tuition fee. Juniors and Seniors with grade point averages of 3.5 or higher may register for 4.55 course units and above at no additional charge.

\*\*Course and Special Fees are required for certain courses and are not part of general fees.

### **A complete listing of Course and Special Fees may be found in the College Catalog and course schedule.**

All fees are effective September 2010.

\*\*\*All full-time students are charged the Medical Insurance Fee. Students who have their own insurance may receive a waiver of this fee. **Request for waivers must be received by the Bursar's Office by the end of the first week of classes.** Student Medical Insurance brochures are available in the Bursar's office. The waiver form is available at [www.bloomfield.edu](http://www.bloomfield.edu) search medical waiver. **If the waiver was submitted in the fall it does not need to be submitted unless the insurance information has changed. If you do not have your own insurance, you must accept the school's insurance. This is a State of New Jersey requirement.**

**+International students who are studying under a F1 or J1 visa are required to carry International Student Medical Insurance at a cost of \$ 528.00 for the Spring 2011 semester.**

Bloomfield reserves the right to change its regulations, schedule of classes, procedures, courses of study and schedule of fees without previous notice.

### **Tuition Refund**

If a student files a written notice of withdrawal with the Registrar's Office according to the schedule below, **tuition only** will be refunded as follows:

1 <sup>st</sup> week ( 1/20/11 – 1/26/11)	80% of tuition
2 <sup>nd</sup> week ( 1/27/11 – 2/02/11)	60% of tuition
3 <sup>rd</sup> week ( 2/03/11 - 2/09/11)	40% of tuition
4 <sup>th</sup> week ( 2/10/11 - 2/16/11)	20% of tuition
5 <sup>th</sup> week+ ( 2/17/11 - )	0% of tuition

In the event of withdrawal, all fees, bookstore charges and room fees will be billed at 100%. The board fee is prorated. See the College Catalog for the Financial Aid refund policy.

**After the fourth week of the semester, no refund of tuition will be made if the student withdraws.**

### **Clearing your Bill and Payments**

*The following credit cards are accepted as payment – VISA, MasterCard, AMEX and Discover*  
**Credit card payments can be accepted at the Bursar's Office, by telephone, by fax or online using WebAdvisor.**

All students must meet with a Bursar's Office staff member in order to obtain a bill clearance to receive their approved class schedule. Resident students must also receive residency clearance.

Clearance will be given to students who stop at the Bursar's Office to:

- Pay their balance due in full, or
- Set up an approved deferred payment plan (please see the Bursar's Office for more details), or
- Receive enough financial aid to cover their entire bill (The Bursar's Office will make this determination). Students must bring financial aid information with them to the Bursar's Office.

*Bursar's Office clearance must be obtained **BY JANUARY 15, 2011** or you will be charged a \$100 late clearance fee.*

**Students must receive Bursar's Office clearance by the first day of classes: Spring session by Thursday, 1/20/11 Accelerated by Tuesday, 1/18/11 to secure their registration.**

## Company Paid Students

We have a special Deferred Payment Plan for students who are eligible for payment of tuition by their employer. A company letter must be submitted to Bursar's Office for bill clearance and a signed deferment on file.

## Resident Students

Students who have been assigned a room will receive clearance from the Bursar's Office. Once financial arrangements have been made, students will obtain their room key from the Residential Education & Housing Office.

## Extended Hours

### **Office of the Bursar, Financial Aid & Bookstore**

#### **January 10 – January 15**

Monday – Thursday 8:30am – 6:30pm  
Friday 8:30am – 4:30pm  
Saturday 9:00am – 12 noon

#### **January 17- January 21\***

**Monday closed**  
Tuesday – Thursday 8:30am – 6:30pm  
Friday 8:30am – 4:30pm

#### **January 24 – January 28**

Monday – Thursday 8:30am – 6:30pm  
Friday 8:30am – 4:30pm

## Residential Education & Housing

### **Check In: January 19 (Talbot Hall)**

Wednesday 9:00am – 5:00pm

\*The college is closed Monday, January 17th in observance of Martin Luther King, Jr's Birthday.

## Parking

You must have a 2010/2011 parking decal for your car to be able to park in any of the college's parking lots. The yearly cost is \$107.00 (\$100.00 for residents) and they are available at the Bursar's Office. The decal application is available online on the Bursar's webpage. Once the application is submitted your student account will be charged the appropriate fees and the decal will be available at the Bursar's Office 24 hours after submission. **No refunds** will be issued once the application is submitted and charged.

## Telephone Extensions

Main Number	973-748-9000
Academic Affairs	101
Admission	230
Advising	759
Athletic Dept.	362
Bookstore	304,305
Bursar's Office	202,208
Career Services	250
Center for Adult Learning	309
EOF Dept.	348
ESL/EAP Dept.	273
Financial Aid	212,383
Health Services	360
IT/Help Desk	224
Library	332
Media Center	370
Personal Counseling	403
President's Office	290
Registrar's Office	221
Residential Education & Housing	247
Security	366
Student Affairs	245
Tutoring/CAD	256
Fax Number	973-743-3998

**Bloomfield College  
467 Franklin Street  
Bloomfield, NJ 07003**



**FINANCIAL  
AND  
GENERAL  
INFORMATION**

**SPRING  
2011**

**STOP BY THE BURSAR'S OFFICE  
TO CLEAR YOUR SPRING BILL  
BEGINNING DECEMBER 6, 2010!!  
(\$100 LATE FEE APPLIES AFTER  
JANUARY 15, 2011)**

**email: [bursars\\_office@bloomfield.edu](mailto:bursars_office@bloomfield.edu)  
website: [www.bloomfield.edu/bursar](http://www.bloomfield.edu/bursar)**