The Bloomfield College Writing Center is seeking consultants with expertise in social sciences to assist writers at all levels to improve their writing abilities and encourage their confidence and independence as writers. Consultants should be knowledgeable of current writing pedagogy and able to tutor social sciences content.

Please note: we are only looking for consultants that specialize in the social sciences.

Hours needed: Monday through Friday, 9 AM-1 PM.

Qualifications:

- Minimum B.A. /B.S. degree in social science.
- Strong writing.
- Strong collaborative and interpersonal skills.
- Knowledge of email and Microsoft Word.
- Experience evaluating and appropriately documenting appropriate sources (MLA, APA, Chicago, as needed).
- Respectful of visitors’ knowledge, ideas and needs.
- Reliable, professional, and prompt.

Please send a brief cover letter and resume via email to citel_jobs@bloomfield.edu. No phone calls or hard copy submissions, please.