Your 2015–2016 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that, before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

A. Student’s Information

<table>
<thead>
<tr>
<th>Student’s Last Name</th>
<th>First Name</th>
<th>M.I.</th>
<th>Student’s Identification (ID) Number</th>
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<thead>
<tr>
<th>Student’s Street Address (include apt. no.)</th>
<th>Student’s Date of Birth</th>
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<table>
<thead>
<tr>
<th>City, State</th>
<th>Zip Code</th>
<th>Student’s Email Address</th>
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B. High School Completion Status

Provide one of the following documents that will indicate your high school completion status when you begin college in 2015–2016:

- A copy of your high school diploma.
- A copy of your final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript you received after you passed a State-authorized examination (GED test, HiSET, TASC, or other State-authorized examination) that the State recognizes as the equivalent of a high school diploma.
- If you completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.
- An academic transcript that indicates you successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- If you were homeschooled in a state where state law requires you to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If you were homeschooled in a state where state law does not require you to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by your parent or guardian, that lists the secondary school courses you completed and includes a statement that you successfully completed a secondary school education in a homeschool setting.

Contact the financial aid office if you are unable to obtain the documentation listed above.
Identity and Statement of Educational Purpose (To Be Signed In the Presence of a Notary)

If you are unable to appear in person at ____________________________
(Name of Postsecondary Educational Institution)
to verify your identity, you must provide:

(a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport; and

(b) The original Statement of Educational Purpose, which is provided below, must be notarized.

Statement of Educational Purpose

I certify that I _____________________________ am the individual signing this
(Print Student’s Name)
Statement of Educational Purpose and that the Federal student financial assistance
I may receive will only be used for educational purposes and to pay the cost of attending
(Name of Postsecondary Educational Institution)

_________________________________________    ________________________
(Student’s Signature)                          (Date)

_________________________________________    ________________________
(Student’s Signature)                          (Date)

(Student’s ID Number)

Notary’s Certificate of Acknowledgement

State of _____________________________________________________________________
City/County of ________________________________________________________________
On_______________________, before me, __________________________________________.
(Date) (Notary’s name)
personally appeared __________________________ and proved to me
(Printed name of signer)
on basis of satisfactory evidence of identification_______________________________
(Type of government-issued photo ID provided)
to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal) __________________________ (Notary signature)
My commission expires on _________________________
(Date)
C. Household Size & Number in College

Number of Household Members: List below the people in the parents’ household. Include:

- The student.
- The parents (including a stepparent) even if the student doesn’t live with the parents.
- The parents’ other children if the parents will provide more than half of the children’s support from July 1, 2015, through June 30, 2016, or if the other children would be required to provide parental information if they were completing a FAFSA for 2015–2016. Include children who meet either of these standards even if the children do not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of the other people’s support and will continue to provide more than half of their support through June 30, 2016.

Number in College: Please include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2015, and June 30, 2016, include the name of the college.

If more space is needed, provide a separate page with the student’s name and ID number at the top.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Age</th>
<th>Relationship</th>
<th>College</th>
<th>Will be Enrolled at Least Half Time (Yes or No)</th>
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Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.
D. Student Income Information

TAX FILERS PLEASE COMPLETE SECTION 1
NON TAX FILERS PLEASE COMPLETE SECTION 2 ONLY

1. Student Tax Return Filers

Important Note: The instructions below apply to the student.

Instructions: Complete this section if the student filed or will file a 2014 IRS income tax return(s). The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web at FAFSA.gov.

In most cases, for electronic filers, 2014 IRS income tax return information for the IRS Data Retrieval Tool is available within 2–3 weeks after the 2014 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2014 paper IRS income tax returns, the 2014 IRS income tax return information is available for the IRS Data Retrieval Tool within 8–11 weeks after the 2014 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS Data Retrieval Tool.

Check the box that applies:

☐ The student has used the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2014 IRS income tax return information into the student’s FAFSA.

☐ The student has not yet used the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to transfer 2014 IRS income tax return information into the student’s FAFSA once the 2014 IRS income tax return has been filed.

☐ The student is unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and instead will provide the school a 2014 IRS Tax Return Transcript(s). (signature not required) – transcript request instructions on Bloomfield College Website at http://www.bloomfield.edu/admission/financing-education/forms

☐ Check here if a 2014 IRS Tax Return Transcript is provided.

☐ Check here if a 2014 IRS Tax Return Transcript will be provided later.
2. **Student Non-Tax Return Filers**

The instructions and certifications below apply to the student. Complete this section if the student will not file and is not required to file a 2014 income tax return with the IRS.

**Check the box that applies:**

- □ The student was not employed and had no income earned from work in 2014.
- □ The student was employed in 2014 and has listed below the names of all employers, the amount earned from each employer in 2014, and whether an IRS W-2 form is provided. [Provide copies of all 2014 IRS W-2 forms issued to the student by their employers]. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student’s name and ID number at the top.

<table>
<thead>
<tr>
<th>Employer’s Name</th>
<th>2014 Amount Earned</th>
<th>IRS W-2 Provided?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suzy’s Auto Body Shop (example)</td>
<td>$2,000</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Verification of Other Untaxed Income for 2014**

**Housing, food, and other living allowances paid to members of the military, clergy, and others**

Include cash payments and/or the cash value of benefits received.

**Do not include** the value of on-base military housing or the value of a basic military allowance for housing.

<table>
<thead>
<tr>
<th>Name of Recipient</th>
<th>Type of Benefit Received</th>
<th>Annual Amount of Benefits Received in 2014</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Total Amount of Benefits Received $
E. Parent Income Information

**TAX FILERS PLEASE COMPLETE SECON 1**  
**NON TAX FILERS PLEASE COMPLETE SECTION 2 ONLY**

1. **Parent Tax Return Filers**

   **Important Note:** The instructions below apply to each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns for 2014 or had a change in marital status after the end of the 2014 tax year on December 31, 2014.

   **Instructions:** Complete this section if the parents filed or will file a 2014 IRS income tax return(s). The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web at [FAFSA.gov](http://www.FAFSA.gov).

   **(Parent Income Information Continued...)**

   In most cases, for electronic filers, 2014 IRS income tax return information for the IRS Data Retrieval Tool is available within 2–3 weeks after the 2014 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2014 paper IRS income tax returns, the 2014 IRS income tax return information is available for the IRS Data Retrieval Tool within 8–11 weeks after the 2014 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS Data Retrieval Tool.

   **Check the box that applies**

   - [ ] The parents **have used** the IRS Data Retrieval Tool in *FAFSA on the Web* to transfer 2014 IRS income tax return information into the student’s FAFSA.
   - [ ] The parents **have not yet used** the IRS Data Retrieval Tool in *FAFSA on the Web*, but will use the tool to transfer 2014 IRS income tax return information into the student’s FAFSA once the 2014 IRS income tax return has been filed.
   - [ ] The parents are **unable or choose not to use** the IRS Data Retrieval Tool in *FAFSA on the Web*, and instead will provide the school a **2014 IRS Tax Return Transcript(s)**. (signature not required) – transcript request instructions on Bloomfield College Website at [http://www.bloomfield.edu/admission/financing-education/forms](http://www.bloomfield.edu/admission/financing-education/forms).

   If the parents filed separate 2014 IRS income tax returns, **2014 IRS Tax Return Transcripts** must be provided for both.

     - [ ] Check here if a **2014 IRS Tax Return Transcript(s)** is provided.
     - [ ] Check here if a **2014 IRS Tax Return Transcript(s)** will be provided later.
2. **Parent Non-Tax Return Filers**
The instructions and certifications below apply to each parent included in the household. Complete this section if the parents will not file and are not required to file a 2014 income tax return with the IRS.

**Check the box that applies:**

- [ ] Neither parent was employed and had no income earned from work in 2014.
- [ ] One or both parents were employed in 2014 and have listed below the names of all employers, the amount earned from each employer in 2014, and whether an IRS W-2 form is provided. [Provide copies of all 2014 IRS W-2 forms issued to the parents by their employers]. List every employer even if the employer did not issue an IRS W-2 form.

If more space is needed, provide a separate page with the student’s name and ID number at the top.

<table>
<thead>
<tr>
<th>Employer’s Name</th>
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**Verification of Other Untaxed Income for 2014**

**Housing, food, and other living allowances paid to members of the military, clergy, and others**
Include cash payments and/or the cash value of benefits received.

**Do not include** the value of on-base military housing or the value of a basic military allowance for housing.

<table>
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<th>Name of Recipient</th>
<th>Type of Benefit Received</th>
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Total Amount of Benefits Received $
F. Child Support Paid

Enter information for one or both of your parents included in the household and/or you, if you paid child support in 2014. List below the names of the persons who paid the child support, the names of the persons to whom the child support was paid, the names and ages of the children for whom the child support was paid, and the total annual amount of child support that was paid in 2014 for each child.

If more space is needed, provide a separate page that includes the student’s name and ID number at the top.

<table>
<thead>
<tr>
<th>Name of Person Who Paid Child Support</th>
<th>Name of Person to Whom Child Support was Paid</th>
<th>Name and Age of Child for Whom Support Was Paid</th>
<th>Annual Amount of Child Support Paid in 2014</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

**Total Amount of Child Support Paid** $ 

Note: If we have reason to believe that the information regarding child support paid is inaccurate, we may require additional documentation, such as:

- A signed statement from the individual receiving the child support certifying the amount of child support received; or

- Copies of the child support payment checks, money order receipts, or similar records of electronic payments having been made.
G. Supplemental Nutrition Assistance Program (SNAP – Food Stamps)

The parents certify that a member of the parents’ household, received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as the Food Stamp Program) sometime during 2013 or 2014. SNAP may be known by another name in some states. For assistance in determining the name used in a state, please call 1-800-4FED-AID (1-800-433-3243).

The parents’ household includes:

- The student.
- The parents (including a stepparent) even if the student doesn’t live with the parents.
- The parents’ other children if the parents will provide more than half of their support from July 1, 2015, through June 30, 2016, or if the other children would be required to provide parental information if they were completing a FAFSA for 2015–2016. Include children who meet either of these standards even if the children do not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2016.

☐ Check here if someone in the Parent’s Household received benefits from SNAP – Supplemental Nutritional Assistance Program, (formerly known as food stamps) any time during 2013 or 2014 Calendar Years. If asked by Bloomfield College, I will provide documentation of the receipt of SNAP benefits during 2013 and/or 2014.

Note: If we have reason to believe that the information regarding the receipt of SNAP benefits is inaccurate, we may require documentation from the agency that issued the SNAP benefits in 2013 or 2014.
H. Student’s Household Resources

The Student’s income (and, if applicable, the income for dependents other than the student), as reported, falls below certain thresholds, and as such, we will need to document the student’s means of support.

Please check off the following items (below) that student (and, if applicable, the income for dependents other than the student) are receiving and list the yearly amount, where indicated.

☐ Social Security Benefits—yearly amount received in 2014: $______________

☐ TANF Benefits—yearly amount received in 2014: $______________

☐ SNAP Benefits—yearly amount received in 2014: $______________

☐ Section 8 Housing Assistance—yearly amount received in 2014: $______________

☐ Untaxed Veteran’s Benefits—yearly amount received in 2014: $______________
   (Includes living allowance received from GI Bill, Post-9/11, or Yellow-Ribbon)

☐ Other _________________________—yearly amount received in 2014: $______________
   (Please list name of agency under ‘Other’ Source)

☐ Other _________________________—yearly amount received in 2014: $______________
   (Please list name of agency under ‘Other’ Source)

☐ Other _________________________—yearly amount received 2014: $______________
   (Please list name of agency under ‘Other’ Source)

If you do not receive any of the items above but, receive in kind support then please check of the box below and complete the following worksheet.

In kind support means that you live with a friend or relative who pays the bills, and that you live in their home and share meals at their dinner table.

☐ In Kind Support—

   1. Student’s share of the rent paid for all of 2014: $______________

      o Student’s share of meals provided for all of 2014 $______________

      Total In Kind Support (add lines 1 and 2 above): $______________
I. Parents’ Household Resources

The Parents’ income (and, if applicable, the income for dependents other than the student), as reported, falls below certain thresholds, and as such, we will need to document the student’s means of support.

Please check off the following items (below) that student (and, if applicable, the income for dependents other than the student) are receiving and list the yearly amount, where indicated.

☐ Social Security Benefits—yearly amount received in 2014: $____________________

☐ TANF Benefits—yearly amount received in 2014: $____________________

☐ SNAP Benefits—yearly amount received in 2014: $____________________

☐ Section 8 Housing Assistance—yearly amount received in 2014: $____________________

☐ Untaxed Veteran’s Benefits—yearly amount received in 2014: $____________________
  (Includes living allowance received from GI Bill, Post-9/11, or Yellow-Ribbon)

☐ Other _________________________—yearly amount received in 2014: $____________________
  (Please list name of agency under ‘Other’ Source)

☐ Other _________________________—yearly amount received in 2014: $____________________
  (Please list name of agency under ‘Other’ Source)

☐ Other _________________________—yearly amount received 2014: $____________________
  (Please list name of agency under ‘Other’ Source)

If you do not receive any of the items above but, receive in kind support then please check off the box below and complete the following worksheet.

In kind support means that you live with a friend or relative who pays the bills, and that you live in their home and share meals at their dinner table.

☐ In Kind Support—

  2. Parents’ share of the rent paid for all of 2014: $____________________

    o Parents’ share of meals provided for all of 2014 $____________________

    Total In Kind Support (add lines 1 and 2 above): $____________________
J. Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

Print Student’s Name ___________________________ Student’s ID Number ________________

Student’s Signature ___________________________ Date ___________________________

Parent’s Signature ___________________________ Date ___________________________

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.